

# BCB SWITCH KIT

## Direct Deposit Authorization

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your Benchmark Community Bank account. Use one form for each direct deposit. You may type directly into this form or make copies and enter your information by hand.

### Notification of Direct Deposit Authorization Change

Company or Employer:

Address:

City, State, ZIP:

Phone Number:

Employee ID:   
(if applicable)

Effective immediately, please deposit the net amount of my check to my Benchmark Community Bank account. I authorize  (name of depositor) to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Place an X next to your desired option.

**Net amount to Benchmark Community Bank CHECKING**  
Account #  0514 0248 2

**Net amount to Benchmark Community Bank SAVINGS**  
Account #  0514 0248 2

Signature:  Date:

Name:

Address:

City, State, ZIP:

Phone Number:

### Direct Deposit Checklist:

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposits:

- Payroll
- Investments
- Retirement Plans
- Social Security

